

**SUBSTITUTE APPLICATION
MASCONOMET REGIONAL SCHOOL DISTRICT
20 ENDICOTT ROAD
TOPSFIELD, MA 0193**

Office Use Only
Cc: Supt. Office
Sub Coordinator
Orig-Principal

Please return completed applications to:
Pamela Culver/HS Principal

Revised 11/04

NAME _____ Today's Date _____

ADDRESS _____
Street City/Town State Zip

TELEPHONE NUMBER _____ SOCIAL SECURITY NUMBER _____

EDUCATION

<u>Institution</u> <i>(Begin with High School)</i>	<u>Major/Minor</u>	<u>Degree</u>	<u>Yr. Of Graduation</u>
---	--------------------	---------------	--------------------------

_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

EMPLOYMENT BACKGROUND:

<u>Employer</u>	<u>Position</u>	<u>Dates</u>
_____	_____	_____
_____	_____	_____

In which subjects would you substitute? List in order of preference.

- | | | | |
|---|----------------------------------|--|--------------------------------|
| <input type="checkbox"/> English | <input type="checkbox"/> French | <input type="checkbox"/> Business Ed. | <input type="checkbox"/> Music |
| <input type="checkbox"/> Math | <input type="checkbox"/> German | <input type="checkbox"/> Industrial Arts | <input type="checkbox"/> Art |
| <input type="checkbox"/> Science | <input type="checkbox"/> Russian | <input type="checkbox"/> Phys. Ed. | |
| <input type="checkbox"/> Social Studies | <input type="checkbox"/> Spanish | <input type="checkbox"/> Special Ed. | |

Which level do you prefer: Middle School Senior High Either

Are there any days that you are NOT available to substitute? _____

Experience working with youth in other organizations?

Experience working with youth in other organizations?

Previous residences (last five years)

<hr/>	<hr/>
<hr/>	<hr/>
<hr/>	<hr/>

References—Please list those who are familiar with your character as it relates to working with youth. References will be checked when necessary.

**MASCONOMET REGIONAL SCHOOL DISTRICT
TEMPORARY EMPLOYMENT STATUS STATEMENT**

TEMPORARY employees are those who are hired as interim replacements, to temporarily supplement the work force, or to assist in the completion of a specific project. Employment assignments in this category are of a limited duration. Employment beyond any initially stated period does not in any way imply a change in employment status. Temporary employees retain that status unless and until notified of a change. While temporary employees receive all legally mandated benefits, they are ineligible for all of the District's other benefit programs.

CASUAL employees are those who have established an employment relationship or history with the District, but who are assigned to work on an intermittent and/or unpredictable basis. While they receive all legally mandated benefits, they are ineligible for all of the District's other benefit programs.

PER DIEM employees are both TEMPORARY and CASUAL employees. Per diem employees work on an as-needed basis and therefore should not be given any assurance of continued employment, nor future scheduling guarantees based upon satisfactory performance. Per diem employees may be released without notice and without cause.

Per diem appointments shall have rates of pay within the assigned salary range. Per diem employees will typically be appointed to departments with in-house temporary employment pools where assignments will vary according to job description, location, duration and percentage of time.

I have read the above and agree to the terms and conditions as stated in becoming a Temporary/Casual/per Diem employee of Masconomet Regional School District.

Signature

Date

Print Name

Witness Signature

Date