

**APPLICATION FOR EMPLOYMENT – PROFESSIONAL
 MASCONOMET REGIONAL SCHOOL DISTRICT
 20 ENDICOTT ROAD
 Boxford, MA 01921
 EOE**

PERSONAL DATA

Date of Application: _____

Name _____

Address _____

Telephone Number _____ Social Security Number _____

Business Address _____

Phone Number

What Certification(s) do you hold?

Certification Number: _____

Field _____

State _____

PROFESSIONAL PREPARATION*

Undergraduate Institution	Dates Attended	Specialization	Degree	Date Granted

Graduate Institution	Dates Attended	Specialization	Degree	Date Granted

*Even though the information may be on your resume, please complete all blanks on this form.

PROFESSIONAL PREPARATION (continued)

**Additional Credits
Institution**

Specialization

Date Granted

Additional Credits Institution	Specialization	Date Granted

PROFESSIONAL EXPERIENCE

List all full-time experience in the field of education, beginning with your most recent employment

**Dates
From – To**

**Position /
Responsibility**

**District or
Community**

Location

Dates From – To	Position / Responsibility	District or Community	Location

ADDITIONAL WORK EXPERIENCE

List additional full or part-time experience, beginning with your most recent employment

**Dates
From – To**

**Position or
Description of Work**

**Organization/
Company/Government**

Location

Dates From – To	Position or Description of Work	Organization/ Company/Government	Location

REFERENCES

Please list three persons who are familiar with your professional competence.

ADDITIONAL INFORMATION

CRIMINAL OFFENDER RECORD INFORMATION (C.O.R.I.)

As a condition of employment, the school district is required by law to obtain C.O.R.I. information for every employee. The Superintendent of Schools is certified by the Criminal History Systems Board to access all convictions and pending data. Please answer the following questions concerning criminal records listed below. An applicant for employment with a sealed record on file with the commissioner of probation may answer "no record" with respect to an inquiry herein relative to prior arrests, criminal court appearances or convictions. An applicant for employment with a sealed record on file with the commissioner of probation may answer "no record" to an inquiry herein relative to prior arrests or criminal court appearances. In addition, any applicant for employment may answer "no record" with respect to any inquiry relative to prior arrests, court appearances and adjudications in all cases of delinquency or as a child in need of service which did not result in a complaint transferred to superior court for criminal prosecution.

1. Have you been convicted of a felony? Yes _____ No ____

2. Have you been convicted of a misdemeanor within the past five years (other than a first conviction for any of the following misdemeanors: drunkenness, simple assault, speeding, minor traffic violations, affray or disturbance of the peace)? yes _____ No _____

3. Have you completed a period of incarceration within the past five years for any misdemeanor (other than a first conviction for any of the following misdemeanors: drunkenness, simple assault, speeding, minor traffic violations, affray or disturbance of the peace)? Yes _____ No _____

4. If the answer to question number 3 above is "yes", were you convicted more than five years ago for any offense (other than a first conviction for any of the following misdemeanors: drunkenness, simple assault, speeding, minor traffic violations, affray or disturbance of the peace)? Yes _____ No _____