

MASCONOMET REGIONAL DISTRICT SCHOOL COMMITTEE

Regular School Committee Meeting

February 1, 2017

MEMBERS PRESENT: D. Volchok, Chair, Boxford T. Buono, Vice Chair, Middleton arr: 7:32 p.m.
L. Richards, Middleton K. Prentakis, Middleton
P. Fitzsimmons, Boxford H. Rivers, Boxford
W. Hodges, Topsfield C. Miller, Boxford
A. Pascucci, Middleton K. Sherwood, Topsfield
J. Spencer, Topsfield

MEMBERS ABSENT:

OTHERS PRESENT: K. Lyons, Superintendent S. Givens, CFO
L. Hodgdon, HS Principal D. Flaherty, MS Principal

- A. Call to Order** – Chair D. Volchok called the February 1, 2017 Regular School Committee meeting to order at 7:06 p.m. in the Ralph Osgood Presentation Room. The meeting is video and audio taped.
- B. Remarks by the Chair** – D. Volchok referred to the MTA Memorandum of Agreement that was in the meeting packet indicating that the grievance was settled. T. Buono and H. Rivers will serve on the School Committee Paraprofessional Negotiation Team and that they will meet on Feb. 15th. D. Volchok recognized MS Principal D. Flaherty on the accomplishment of the Middle School.
- C. Comments from the Audience** – None
- D. Comments from SABs** - None
- E. Comments from the Principals** – Middle School Principal D. Flaherty reported on the following: that the State changed the MCAS dates, the January and February Superpowers and related activities, the implementation of Team Time Block, the updated MS profile, the Honor’s Ceremony at the State House, the Chicopee, MA visitors to the Middle School, student news, curriculum connections and upcoming events. High School Principal L. Hodgdon reported on the following: curriculum and instruction, student news and upcoming events. D. Flaherty stated that the recognition/achievement of the Middle School was due to the efforts of the teachers and students. L. Hodgdon shared that Andover High School was planning on only having one prom similar to Masco’s prom plans.
- F. Approval of 2017-2018 School Calendar** - K. Lyons gave an overview of the calendar and stated that it would be done on an annual basis. H. Rivers asked about early release days lining up with the Elementary Schools and asked if that could be a goal for the future. K. Lyons stated that the contract dictates early release times and that he didn’t think Friday was a good day for professional development. D. Volchok asked if the early release days could be added to the summary calendar. Discussion was held regarding early release days and how they should be displayed, the semester end date, the value of mid-term exams and assessments. D. Flaherty and L. Hodgdon will put together the early release days for the next meeting, but they will need to pass the dates by the Association first.
- G. Financial Report**
1. Quarter 2 Financial Report – S. Givens, CFO presented the financial report highlighting the footnotes. The cash reconciliation was also included in the report. S. Givens stated that she was obligated to provide 3 financial/quarterly reports every year and that the report was as up to date as possible as requested by a previous Committee. After discussion was held, it was determined that the Budget Subcommittee would determine the quarterly report period. A motion was made by J. Spencer.
MOTION: To accept the FY17 financial report as presented by the CFO.
VOTE: Motion passed unanimously.
 2. Acceptance of Facility Assessment Report – A motion was made by J. Spencer.
MOTION: To accept the Facility Assessment Report prepared by Habeeb & Associates Architects.
VOTE: Motion passed unanimously.
 3. Budget Subcommittee FY18 Warrant Article Recommendation – T. Buono reported that the FY18 warrant article was presented to the Middleton and Topsfield town boards and that it would be presented to the Boxford Boards shortly. T. Buono gave a brief overview of the items identified in the warrant article and reviewed the process. All 3 towns need to pass the warrant article. The warrant article language was reviewed with suggestions made. A motion was made by J. Spencer.
MOTION: To accept the Budget Subcommittee recommendation to fund the Safety and Security Capital Projects presented in the amount of \$667,000. The District will submit a funding request in the amount of \$517,000 to the three towns. The School Committee directs the CFO to certify assessments totaling \$517,000 to the member towns in accordance with the Masconomet Regional Agreement.
VOTE: Motion passed unanimously.

H. **Approval of Glen Urguhart School Use of Parking Lot Request for Bus Pickup and Drop Off from June to August, 2017 (after school ends and before the school year starts).** K. Lyons shared the request received and indicated that there wasn't a parking lot fee. After questions were raised regarding busses, students, fees, etc., it was determined to ask a representative to attend a meeting to do a presentation.

I. **Superintendent Report** – K. Lyons referred to the Native American Mascots Bill and wanted to see if the Committee wanted to do anything. Discussion was held regarding the bill and the names listed. D. Volchok suggested asking the Senators for an exemption to the bill because Masconomet is named after a legitimate chieftain. A motion was made by J. Spencer.

MOTION: Move to have the Chair with support from the Administration to write a letter to the State Senators expressing interest in maintaining the ability to identify as the Masconomet Chieftains.

VOTE: Motion passed unanimously.

K. Lyons indicated that the District will retire the current Powerschool Mobile App because the app generates emails or push notifications with every transaction, which results in student anxiety and societal pressure about grades. The Schoolwires app refreshes only once every 24 hours and provides a static picture for the 24-hour period. Parents and students will still be able to use the Powerschool web transaction to look at real time changes. The Powerschool app will go off-line during the February vacation week. He reported on the following: the Institute for Savings Credit for Life Fair on April 11, 2017 in the Masco Field House, the Foundation Budget Modernization Bill, MASC supporting the bill, the Boston Globe Scholastic Art and Writing Awards, Dancing with Our Stars raising \$50,000 and that the funds will be used to work with D. Flaherty to start STEAM building in the Middle School.

J. **Report of the Subcommittees** –

1. **Budget Subcommittee** – T. Buono announced the next meeting would be at 6:00 p.m. on Feb. 15th. Short discussion will be held on E & D, Stabilizations funds and quarterly reports. The subcommittee needs to get an overview of the legal requirements on how and for what E & D and Stabilization Funds can be used. Ten (10) warrants were signed since the last meeting.

Payroll Warrant	\$	660,294.37	Vendor Warrant	\$	137.58
Vendor Warrant	\$	67,429.33	Vendor Warrant	\$	0.29
Vendor Warrant	\$	519.06	Vendor Warrant	\$	303,498.52
Vendor Warrant	\$	10,331.74	Vendor Warrant	\$	<u>21,306.15</u>
Vendor Warrant	\$	17,466.02	TOTAL	\$	1,082,875.01
Vendor Warrant	\$	1,891.95			

2. **Policy Subcommittee** – J. Spencer stated that the original agenda had a longer list of policies, but some needed to be removed due to unclear language. Policies for 1 and 2nd read were reviewed.

- a. Policy EBC, Emergency Plans - 1st Reading
- b. Policy GCQA, Reduction in Instructional Staff Work Force – 1st Reading
- c. Policy GCQD, Resignation of Professional Staff Members – 1st Reading
- d. Policy GCQF, Suspension and Dismissal of Professional Staff Members – 1st Reading
- e. Policy GCR, Non-School Employment of Professional Staff Members – 1st Reading
- f. Policy GCRA, Professional Activities of Teachers – 1st Reading
- g. Policy GCRD, Staff Member Tutoring for Pay – 1st Reading
- h. Policy JJIF, Concussion Management – 1st Reading
- i. Policy JJIF-R, Concussion Management Procedures – 1st Reading
- j. Policy GA, Personnel Goals – 2nd Reading - Removed
- k. Policy GBA, Equal Opportunity Employment – 2nd Reading
- l. Policy GBEB, Gifts to and Solicitations By Staff – 2nd Reading
- m. Policy GBEC, Drug-Free Workplace – 2nd Reading
- n. Policy GBK, Staff Complaints and Grievances – 2nd Reading
- o. Policy GCF, Professional Staff Hiring – 2nd Reading
- p. Policy GCI, Staff Development, Conferences and Related Activities – 2nd Reading
- q. Policy GCJ, Professional Teacher Status – 2nd Reading
- r. Policy GCK, Professional Staff Assignments and Transfers – 2nd Reading
- s. Policy IHAMA, Teaching and Intervention: Alcohol, Tobacco, and Drugs – 2nd Reading
- t. Policy JICH, Use, Possession and Distribution of Drugs, Alcoholic Beverages and Inhalants When Under School Control: On-Campus or at School-Related Activities Off Campus – 2nd Reading
- u. Policy KDB, District Public Records – 2nd Reading

A motion was made by P. Fitzsimmons.

MOTION: To accept/adopt Policies GBA, GBEB, GBEC, GBK, IHAMA, JICH and KDB as presented.

VOTE: Motion passed unanimously.

3. **Community Relations Subcommittee** – C. Miller shared that the Tri Town Transcript School Committee column was about Primary Sources in the Social Studies Department, a notice and an article regarding the FY18 Budget and School Choice Public Hearings was coming up, the hearing date is Feb. 27th, and that a facility article would be included in this Friday's edition. A brief report on the meeting held tonight was given highlighting that ideas for parents looking for schools were discussed.
4. **School Start Time Advisory Committee (STAC)** – W. Hodges reported on the meeting held on Jan. 19th. He indicated that the Transportation consultant would help the group decide if they have one option that's clearly better and that a report will be developed that will summarize the findings, list the options, the option recommended and why. H. Rivers shared that Dr. Owens would be speaking at Georgetown High School on March 7th. C. Miller shared information about the Tri Town Council contest. The next meeting is scheduled for Feb. 16th.

5. Turf Up Masco Update – W. Hodges and D. Volchok met with M. McSweeney and B. Davidson. W. Hodges gave a brief overview of the Turf Up Masco proposal. The group is anxious to start raising funds for the consulting analysis, but would like the Committee to show support for the project. A motion was made by J. Spencer.
 MOTION: The School Committee supports the Turf Up Masco group to raise funds for the consulting study.
 VOTE: Motion passed.
 OPPOSED: K. Prentakis
 ABSTAIN: L. Richards

K. Old/New Business – K. Prentakis stated that a list of items that didn't make it into the FY18 budget would be beneficial. K. Sherwood discussed her concern with the four recent votes taken on the same issue regarding Option B of the Salary Grid in the teacher contract dated August, 2016. She felt the Committee spent a lot of time on this issue and communication among some members of the school committee with other members, and also the administration was not ideal. Only the last vote was a vote on an official grievance of this issue. In response to K. Sherwood's concern regarding negotiations and the appointment of the negotiation team, D. Volchok stated that it would be a good topic for the retreat.

L. Consent Agenda –

1. Approval of January 18, 2017 Regular School Committee Meeting Minutes
2. Accept Class of 2016 Donation of \$3,328.01 (Ck. # 85593) to be Used for the Digital Sign - removed
3. Approve Request from Masco Music Parents to use Masconomet Parking Lot for Shredding Fundraiser on April 29th - removed
4. Warrants \$1,082,875.01 – Ten (10) Warrants Signed

A motion was made by C. Miller.

MOTION: To approve the Consent Agenda with Item 2 removed..

VOTE: Motion passed

ABSTAIN: J. Spencer, A. Pascucci, K. Sherwood, C. Miller - January 18, 2017 Minutes

2. Class of 2016 donation – In response to H. Rivers question regarding the PAC donation for the digital sign, D. Volchok indicated that the students wanted to fund the sign, so the donation from the PAC did not need to be used. A motion was made K. Prentakis.

MOTION: To approve item #2.

VOTE: Motion passed.

ABSTAIN: T. Buono

3. Approve Request from Masco Music Parents to use Masconomet Parking Lot for Shredding Fundraiser on April 29th -

A motion was made by K. Prentakis.

MOTION: To approve Item #3

VOTE: Motion passed.

RECUSE: T. Buono

M. Approval of January 4, 2017 Executive Session Minutes – A motion was made by J. Spencer.

MOTION: To approve the January 4, 2017 Executive Session Minutes as amended.

VOTE: Motion passed.

ABSTAIN: K. Sherwood

N. Adjournment – A motion was made by P. Fitzsimmons.

MOTION: To adjourn.

VOTE: Motion passed at 10:40 p.m.

Submitted by: _____
 Olga Langlois, Secretary

Approved: _____
 Date

Per the New Open Meeting Law, the list of the documents that were either distributed to the Masconomet Regional School Committee before the meeting in a packet, or at the meeting:

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| 1. Agenda | 6. Superintendent Report |
| 2. 2017-2018 School Calendar | 7. Policies for 1 st and 2 nd Reading |
| 3. Financial Report | 8. Consent Agenda |
| 4. Facilities Assessment Report | 9. Executive Session Minutes |
| 5. Budget Subcommittee FY18 Warrant Article Recommendation | |