

MASCONOMET REGIONAL DISTRICT SCHOOL COMMITTEE

Regular School Committee Meeting

November 30, 2016

MEMBERS PRESENT: D. Volchok, Chair, Boxford T. Buono, Vice Chair, Middleton
C. Miller, Boxford L. Richards, Middleton arr. 6:50
K. Prentakis, Middleton P. Fitzsimmons, Boxford
J. Spencer, Topsfield W. Hodges, Topsfield
A. Pascucci, Middleton H. Rivers, Boxford
K. Sherwood, Topsfield

MEMBERS ABSENT:

OTHERS PRESENT: K. Lyons, Superintendent L. Hodgdon, HS Principal
D. Flaherty, MS Principal

- A. **Call to Order** – Chair D. Volchok called the November 30, 2016 Regular School Committee meeting to order at 7:03 p.m. in the Ralph Osgood Presentation Room
- B. **Remarks by the Chair** – D. Volchok announced that the meeting was video and audio taped.
- C. **Comments from the Audience** – None
- D. **Comments from SABs** – None
- E. **Comments from Principals** - **High School Principal L. Hodgdon** gave a Pathways update and reported on the following: classroom visits, FY17 Planning, the recent faculty meeting, the National Honor Society induction of 59 students on November 22, hosting students from China for four days in late January, that the Youth Risk Behavior Survey was given to all students in the high school, the Fall Sports Awards held on Nov. 29, the Poetry Out Loud event on December 15th, the HS Band winter concert and HS Chorus winter concert and the senior class winter ball on December 15th. L. Hodgdon reported on the winter sports registration indicating that Wrestling (24 minimum – has 19 signed up) and Boys Indoor Track (55 minimum, has 44 signed up) are below the required minimum. Discussion was held on how the minimum required numbers were established. L. Hodgdon stated that there will be coaches for Girls Basketball varsity and junior varsity, but no freshman coach. A review of the overall numbers and associated cost will be done. An article about what is offered would be a good idea. D. Volchok explained that the cost involved with indoor track and the increase in the fee was due to the fact that Masco doesn't have an official indoor track. A motion was made by K. Prentakis.
MOTION: To run Wrestling and Boys Indoor Track below the required minimum participation number.
VOTE: Motion passed unanimously.

Middle School Principal D. Flaherty reported on the following: the November Superpower was Gratitude and the activities to celebrate gratitude, the Student Council can drive, the December Superpower: Compassion and Toys for Tots, that 60 students opted out of the Youth Risk Behavior Survey and the parent/teacher conferences. An update on professional development (future ready schools conference, Northeast Curriculum Director's workshop), the faculty meeting, (shared calendars, mindful Mondays, talent Tuesdays, wellness Wednesdays, now thankful Thursdays), curriculum connections (Maker Spaces: STEM), that Trimester 1 ends on Dec. 2nd, the new MCAS test teleconference on Dec. 8th, report cards will be available on Dec 9th, Masco hosts DESE update on Math and ELA Curriculum Framework Changes on Dec. 9th, the MS Band Concert Dec. 14th, MS Band Concert, the Early Release Day on Dec. 23rd, and the homework free vacation was given. In response to K. Sherwood's request for clarification regarding the conferences, D. Flaherty indicated that the priority was to meet with parents whose child was experiencing academic difficulties, but that all parents could make appointments if time was available. D. Flaherty stated that there were many options for parents to meet with teachers outside of the conference time.

1. **School Improvement Plans** – K. Lyons gave an overview of school improvement planning that aligns with the District's vision, the school level, and with the educator plan. L. Hodgdon reviewed the High School Improvement plan highlighting the Mission Statement and Academic Expectations, Ensuring the High Academic Achievement of All Students, Developing the Social & Emotional Resilience of All Students, Practicing Operational Excellence in Support of High Quality Instruction, Professional Development and Goal Alignment to District Goals. Discussion was held regarding goals being multi-year rather than a one-year goal. At the last meeting of the School Council, a review of goals accomplishment and assessment is held. D. Volchok requested that a column be added to the plan to show how goals are progressing. An overview of the Middle School Improvement Plan, which was unanimously adopted by the Council at its meeting this afternoon, was given with the following highlights: Mission Statement and Vision State, Goal Alignment and Vision 2025, Assessment: Student Performance, Curriculum and Instruction, Vision 2025, and Professional Development. A review of the goals was given. A motion was made by P. Fitzsimmons

MOTION: To approve the High School and Middle School Council Improvement Plans as presented tonight.
VOTE: Motion passed unanimously.

- F. Future Ready Schools Commitment** – K. Lyons shared a slide show presentation regarding Future Ready Schools: Partnering for High Quality Digital Learning highlighting the future ready framework of collaborative leadership, personalized student learning, the robust infrastructure and personalized professional learning. An overview of the FRS 5-step process, future ready leadership network, 7 gears, and digital learning readiness per gear was given.
- G. Approval of 2016-2017 Superintendent Educator Plan** – K. Lyons highlighted the addition of “fiscal systems” to the rubric. S. Givens will report on the status of the financial reports at the next meeting. All positions in the Central Office have been filled. An overview of each goal and the outcome benchmark and process benchmark associated with each goal was given. A motion was made by P. Fitzsimmons.

MOTION: To approve the 2016-2017 Superintendent Educator Plan as presented.
 VOTE: Motion passed.

- H Superintendent Report** – K. Lyons reported on the Learning Walks with the Principals, Department Heads and Superintendent Morrison, the Life is Good December Super Power of Compassion, the Advisory Council work on Vision and Evaluation and the Fall Sports Awards Banquet. Discussion was held regarding evaluation, measuring student success to evaluation and the potential changes to be made to the process. The Education Commissioner is scheduled to present a proposal on evaluation next week.

I. Report of the Subcommittees –

- Budget Subcommittee** – T. Buono announced that there would be a payroll warrant during Christmas vacation and asked for Subcommittee availability. All were available. FY18 Budget Meetings with department heads and administration, IT facilities and Central Office will be held on Dec. 6, 7, 12 and 19 in the Ralph Osgood Presentation Room at 7:00 p.m. T. Buono stated that all budget subcommittee meeting minutes were posted online once approved. Eleven (11) warrants were signed since the last meeting.

Payroll Warrant	\$	722,374.70	Vendor Warrant	\$	5,607.00
Vendor Warrant	\$	242,346.13	Vendor Warrant	\$	71,579.97
Vendor Warrant	\$	25,957.92	Vendor Warrant	\$	0.71
Vendor Warrant	\$	2,359.00	Vendor Warrant	\$	143.50
Vendor Warrant	\$	19,263.93	Vendor Warrant	\$	<u>74.85</u>
Vendor Warrant	\$	1,745.50	TOTAL \$		1,091,453.21

- Policy Subcommittee** – J. Spencer The subcommittee met yesterday and work on Section G and Section J remnants continues. The next meeting is scheduled for Dec. 12th.
- Community Relations Subcommittee** – C. Miller stated that the next meeting is Dec. 7th at 5:45 p.m. in the Central Office.
- School Start Time Advisory Committee** – W. Hodges stated that a meeting is scheduled for Dec.15th at 3:30 p.m. in the Ralph Osgood Presentation Room. He is working with C. Miller and H. Rivers on writing a follow-up note of the faculty listening tours. The Options Group will be meeting with the bus consultant on Dec. 14th. Refinement of criteria to be used to evaluate options, a survey developed by K. Lyons and final input will be done shortly. An article in the Salem Evening News and Lawrence Eagle regarding Masconomet considering later start time was referenced.
- Turf Up Masco Update** – W. Hodges stated that he was working with S. Givens to reissue the RFP. He’s trying to push through the RFP as quickly as possible.

- J. Old/New Business** – K. Sherwood reported on the MASC conference she attended in November stating that it was well worth attending. K. Sherwood stated that all 4 resolutions passed. A brief overview of the presentations she attended, and the exhibitors present was given.

K. Consent Agenda –

- Warrants \$1,091,453.21 – Eleven (11) Warrants Signed – A motion was made by J. Spencer

MOTION: To approve the Consent Agenda as presented.
 VOTE: Motion passed unanimously.

L. Adjournment & Executive Session (Discussion of Option B Salary Guide Requests) – A motion was made by P. Fitzsimmons.

MOTION: To go into Executive Session in accordance with Chapter 30, Section 21a (3) of the General Laws for the purpose of discussing MTA Option B Salary Guide Requests, whereas discussing this in open session might have a detrimental effect on the bargaining position of the School Committee. The Committee will not return to open session.

VOTE: Motion passed by roll call at 9:32 p.m.

Submitted by: _____
 Olga Langlois, Secretary

Approved: _____
 Date

Per the New Open Meeting Law, the list of the documents that were either distributed to the Masconomet Regional School Committee before the meeting in a packet, or at the meeting:

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|---|---|
| 1. Agenda | 4. 2016-2017 Superintendent’s Educator Plan |
| 2. High School and Middle School Improvement Plan | 5. Consent Agenda |
| 3. Future Ready Schools Commitment Presentation | |

