

MASCONOMET REGIONAL DISTRICT SCHOOL COMMITTEE

Regular School Committee Meeting

February 14, 2018

MEMBERS PRESENT: D. Volchok, Chair, Boxford  
P. Fitzsimmons, Boxford  
L. Richards, Middleton  
T. Cooper, Middleton  
A. Pascucci, Middleton  
W. Hodges, Vice Chair, Topsfield  
C. Miller, Boxford  
K. Prentakis, Middleton  
H. Rivers, Boxford arr. 7:10  
J. Spencer, Topsfield

MEMBERS ABSENT: K. Sherwood, Topsfield

OTHERS PRESENT: K. Lyons, Superintendent  
Boxford Fin Com Representative  
S. Givens, Asst. Supt. for Finance/Operations arr. 7:40

- A. **Call To Order** – Chair D. Volchok called the Wednesday, February 14, 2018 Regular School Committee meeting to order at 7:05 p.m. in the Ralph Osgood Presentation Room. The meeting is video and audio taped.
- B. **Remarks by the Chair** – D. Volchok referred to a letter received from NEASC indicating that the Special Progress Report of the Masconomet Regional High School was reviewed and that the school's accreditation has been continued.
- C. **Comments from the Audience** – None
- D. **Approval of Fee Waiver Request for Use of Facility from Masconomet Baseball Boosters for Baseball Clinics in February 2018** – C. Miller reported for the Boosters regarding the fee request indicating that the camp has been held in the past with no fee charged which is why the group is requesting a waiver. The funds from the clinic are used to support the baseball team. Discussion was held regarding past practice and that the understanding was to follow past practice until the Task Force finished their charge. A motion was made by T. Cooper.  
MOTION: To approve the Fee Waiver Request for Use of Facility from the Masconomet Baseball Boosters for Baseball Clinics in February 2018 and to give authority to the administration to stay with past practice until the Task Force has finished its charge.  
DISCUSSION: P. Fitzsimmons stated that clarification was needed regarding the vendor on the certificate of liability insurance.  
VOTE: Motion passed.  
ABSTAIN H. Rivers
- E. **Presentation of FY19 Proposed Budget** - K. Lyons presented the FY19 proposed budget reporting on the following: the Committee budget priorities, personalized teaching and learning, providing excellence and value, Budget Subcommittee goals, the budget recommendation overview which includes only necessary increases, personnel reductions, proposed new positions, additional non-salary, revenue highlights, enrollment, enrollment trends, quality markers, preliminary town assessments, Vision 2025, and the capital plan initiative summarizing the areas that the proposed budget addresses. D. Volchok indicated that the FY19 Proposed Budget Public Hearing, the School Choice Public Hearing and the Legislators presentation would be on Monday, Feb. 26<sup>th</sup>. The next few meetings would be for budget deliberation. The vote on School Choice will be done at the Feb. 28<sup>th</sup> meeting.
- F. **Follow Up to Bus Consultant Presentation** – D. Volchok stated that a meeting was held with the bus consultant which resulted in giving the consultant some direction on what the Committees wanted. S. Morrison presented questions to the Elementary Committees and Boxford voted to not continue to pursue later school start time for next year with a 3-2 vote. Discussion was held regarding making a decision before the report is received from the bus consultant, Masconomet moving forward or not, receiving another scenario from the bus consultant, and the feasibility of implementing a later start time next September. K. Prentakis indicated that after the January 25<sup>th</sup> meeting, he walked away thinking it wasn't practical for the change to be implemented for September and that with Boxford's recent vote, the change shouldn't occur and that planning should continue for a well-implemented late start time in 2019. Discussion was held regarding the impact on the elementary students, the financials, and the need for the completed report from the consultant and the timing of implementation. A motion was made by T. Cooper.  
MOTION: The Committee affirms their commitment to moving forward with changing school start time as soon as possible and practical.  
COMMENT: H. Rivers commented that public health was the priority.  
VOTE: Motion passed by roll call: C. Miller, P. Fitzsimmons, D. Volchok, W. Hodges, H. Rivers, T. Cooper, L. Richards and J. Spencer.  
ABSTAIN: K. Prentakis and A. Pascucci
- G. **Superintendent Report** - K. Lyons thanked S. Givens and her staff for putting together an excellent budget book. He reported that Foreign Language Department Head announced her intent to retire at the end of this school year. S. Givens gave a quick update on the High School Principal search indicating the meetings held, the strong search committee, that 30 applications have been received so far, that the majority of the staff responded to the survey and that the application deadline is February 26<sup>th</sup>. A public forum will be held in the high school library.

**H. Report of the Subcommittees**

1. Budget Subcommittee – W. Hodges stated that a meeting to discuss cleargov will be scheduled. The following eight (8) warrants were signed since the last meeting:

Payroll Warrant	\$	685,983.85	Vendor Warrant	\$	7,922.00
Vendor Warrant	\$	11.46	Vendor Warrant	\$	830,111.55
Vendor Warrant	\$	3.10	Vendor Warrant	\$	<u>37,316.90</u>
Vendor Warrant	\$	68,304.68	<b>TOTAL \$</b>		1,631,150.75
Vendor Warrant	\$	1,393.26			

2. Policy Subcommittee – C. Miller stated that the next subcommittee meeting is March 5<sup>th</sup>.  
 3. Community Relations Subcommittee – No Report  
 4. Turf Up Masco – T. Cooper - No report.  
 5. Facility Use and Student Support Organizations Task Force - T. Cooper reported that she hoped to wrap up facility use at tomorrow’s meeting, that the task force was working on the grid, and that the next meeting is on Thursday, Feb. 15. She stated that after the grid was established, the Superintendent would be given authority in regard to fee waiver requests.  
 6. District Capital Investment Task Force – H. Rivers stated that the most recent meeting was cancelled due to illness and the next meeting would be held on March 27<sup>th</sup> with the School Building Authority in attendance. The warrant article is ready.

**I. Consent Agenda**

1. Approval of January 31, 2018 Regular School Committee Meeting Minutes
2. Approval for Student Participation at Overnight MA Music Educators Convention/All State Chorus Festival/March 2018
3. Accept Parent Donation of \$1250 (Ck.#422) to be Used for a Dinner for the Spanish Exchange Students, the Huesca Exchange Students and the Two Chaperones During the Spanish Exchange Trip February 2018.
4. Warrants \$1,618,463.53 (9) Warrants Signed Since Last Meeting

A motion was made by J. Spencer.

MOTION: To approve the Consent Agenda as presented.

VOTE: Motion passed unanimously.

- J. Other Business, Old or New – W. Hodges commented that the early dismissal on the inclement weather day was handled very well. H. Rivers stated that the delayed start time on Monday was generally well received. D. Volchok said he would advocate for all delayed starts rather than the early release days and that it would be beneficial to share that these days were for professional development and more efficient use of time.

- K. Adjournment - A motion was made by P. Fitzsimmons.

MOTION: To adjourn.

VOTE: Motion passed by roll call at 9:10 p.m.

Submitted by: \_\_\_\_\_  
Olga Langlois, Secretary

Approved: \_\_\_\_\_  
Date

Per the New Open Meeting Law, the list of the documents that were either distributed to the Masconomet Regional School Committee before the meeting in a packet, or at the meeting:

- |   |                          |
|---|--------------------------|
| 1. Agenda   | 4. Superintendent Report |
| 2. Fee Waiver Request for Masco Baseball Boosters | 5. Consent Agenda        |
| 3. FY19 Proposed Budget Presentation              |                          |