

Masconomet Regional District School Committee
District Capital Improvement subcommittee
Minutes for Wednesday, October 25, 2017

Members present: Hagan Rivers (Boxford, chair)
John Spencer (Topsfield)
Kosta Prentakis (Middleton)
Susan Givens (Assistant Superintendent of Operations)
Doug Batchelder (Director of Operations and Facilities)

Members absent: Dorothy Flaherty (Principal, Middle School)

Others present: none

Call to Order: H. Rivers called the meeting to order at 7:02pm in the High School Library at Masconomet.

Establish charter and name for subcommittee: After some discussion we agreed to call this the District Capital Improvement subcommittee and agreed on the following mission statement:

To create a responsible plan that ensures the Masconomet campus meets the evolving instructional needs of students and preserves the taxpayer's investment.

Schedule future meetings: The subcommittee agreed to meet on Tuesday afternoons at 4:00pm. H. Rivers to create a meeting schedule for the remainder of 2017 for 3-4 more meetings.

Review Habeeb report: The subcommittee discussed the bonds that will be expiring in 2020 (\$6.7M), 2022 (\$10M), and 2023 (\$10M) and became reacquainted with the Habeeb report, the priorities, the optional Energy Efficiency section, and the New Construction section. The school will be able to seek funds from the Massachusetts School Building authority in 2021.

We also discussed more short term capital issues such as electrical problems in the building, the urgent need for roof repairs, high classroom temperatures, the need to put IT and Central Office systems on the generator, audio issues in the auditorium, and the non-ADA compliant bleachers.

S. Givens indicated that she has asked department chairs to gather information on how we might modify academic spaces as part of a Capital Improvement Plan.

Subcommittee members discussed the broad timeline of the Capital work and H. Rivers agreed to draft a timeline. K. Prentakis suggested that we work backwards from the end targets on the timeline to find intermediate steps.

For Next Meeting: the subcommittee agreed to review the Habeeb report further, with special focus on the Energy Efficiency section. They also agreed to develop any questions that the committee will need to address.

Adjournment: A motion was made by J. Spencer

Motion: to Adjourn

Vote: Motion passed at 8:11pm