

# Masconomet Regional HS – Student Parking Permit Application

## PLEASE PRINT LEGIBLY

### Directions:

- Student and a parent/guardian must review, complete and sign this application.
- Submit with this application; **a photocopy of the student's driver's license** and a **photocopy of the vehicle registration for each vehicle** that the student will be driving to school and listing under their permit. **Note: Student must have a valid Massachusetts driver's license. Permits will not be accepted\***. (\*If road test is completed, copy of permit signed off by RMV Official will be accepted until regular license is received.). **Application and supporting documents are to be returned electronically to [Parking@masconomet.org](mailto:Parking@masconomet.org)**
- **Fee of \$20.00**. Fee will be posted to student's account once student is notified that they have been approved. Fee must be paid by check or money order within seven (7) school days and should be made payable to Masconomet Regional School District. **Payment should be sent by mail to: Parking - Masconomet Regional High School ATTN: Main Office at 20 Endicott Road, Boxford, MA 01921.**
- Once the fee for the permit has been paid for it will be issued. The applicant will be removed from the parking permit queue if payment is not received within seven (7) school days of the approval notification.
- **Only one permit per household** if there is more than one eligible student in family.
- **Permit will not be issued** if student has outstanding obligations. All student obligations must be zeroed out and paid in advance.
- **Permit will not be issued** if student is on Social Probation, had multiple parking violations or received a violation for parking on a blackout / no parking date during previous school years.
- **Permit will not be issued** if application is incomplete, license or registration copies missing or if payment has not been made at time of processing.

### Student Applicant Information

**CHECK GRADE THAT APPLIES:** \_\_\_\_\_ **SENIOR (12)** \_\_\_\_\_ **JUNIOR (11)**

NAME: \_\_\_\_\_

ADDRESS \_\_\_\_\_

TOWN \_\_\_\_\_ Student's Cell/Best Contact# \_\_\_\_\_

## **Student Vehicle Information**

### **AUTO#1**

### **AUTO #2**

**License Plate** \_\_\_\_\_

\_\_\_\_\_

**Make** \_\_\_\_\_

\_\_\_\_\_

**Model** \_\_\_\_\_

\_\_\_\_\_

**Year** \_\_\_\_\_

\_\_\_\_\_

**Color** \_\_\_\_\_

\_\_\_\_\_

## **Student Parking – Terms & Conditions**

Student parking at Masconomet, is limited, is by permit only and is restricted to students who are in good standing. During school hours, students may only park in the student parking lot, Parking Lot A on the High School side. Students who want a parking permit must complete the application form and attach all required documents as well as submit the fee of \$100.00.

**Under this system School Administration reserves the right to rescind parking privileges for serious violations which include but are not limited to;**

- Students approved for parking may only drive themselves and their siblings.
- Student leaves campus without proper dismissal or authority.
- Any forgery or misuse of a parking permit.
- Impairment, drugs or alcohol violations.
- Excessive parking violations (5 or more)
- Excessive demerits, disciplinary action or being placed on Social Probation

**Students must also comply with the following rules. Failure to do so could result in loss of parking privileges;**

- Students must obey all posted traffic & parking signage and operate in a safe manner at all times while on school property.
- Students are responsible to lock and secure their vehicle daily after parking.
- Students are not be allowed to go to their car during the school day unless they have received the proper permission to do so. This includes lunch and study periods.

**VIOLATIONS:** All parking fines are \$30.00 and posted to the student's account as an obligation.

### **Student Parking – Terms & Conditions (continued)**

**APPEALS:** A student may appeal a parking violation within 3 school days of the date of issue. ***Appeals must be made by the student and in person.*** First to the Director of Security then depending on the outcome of the first appeal to the High School Principal whose decision is final.

**TOWING:** Cars are subject to towing at the owner's expense due to excessive violations (5 or more) or if a student continues to drive/park after their privileges to park at school have been rescinded.

**LOST/STOLEN PERMIT:** Lost/stolen permits are to be reported immediately to the Director of Security. A fee of \$10.00 will be assessed if a replacement permit is needed.

#### **BLACKOUT/NO PARKING DATES:**

Blackout / No Parking Dates may apply. Parking fines on blackout dates are \$60.00 and may result in a tow at the owner's expense. A blackout date parking violation may also result in permanent loss of parking privileges.

#### **Special Note:**

- Students who fail to display their permit or fail to park in the student lot are subject to a violation.
- Parking permits must hang and be displayed properly facing out to windshield and clearly visible.
- Students may not cover, decorate, block or obstruct their parking permit in anyway.
- A prorated refund of the parking fee will be issued, if a student has their privileges rescinded.
- Student vehicles are subject to search by a school official if there is reasonable suspicion to believe that drugs, alcohol, stolen property or other prohibited items are present in the vehicle.

### **Parent & Student Acknowledgement**

We have read, we understand and we agree to the above terms and conditions.

\_\_\_\_\_  
**Student Signature**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Parent / Guardian Signature**

\_\_\_\_\_  
**Date**

## PARKING MAP AND DESIGNATED ENTRY POINTS

